


July 2014

Southern Illinois University
Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
	1	2	3	4 <i>Fourth of July Holiday</i> 
7	8	9	10	11 <i>Travel Designation Report due to the Secretary of State</i> <i>BOT Mail Date</i>
14	15	16	17	18
21 <i>Deadline for FY 15 RAMP Request Operating & Capital (Cost Inc)</i>	22	23	24 BOT, Finance, A&D Meeting at SOM	25 <i>MS Real Property report due to the State</i>
28 <i>All Budget documents FY 14 due to VPFAAT</i>	29	30	31	

August 2014

Southern Illinois University
Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
				1 Salary Increase Guidelines by campus due to VP FAAT IBHE to distribute historical RAMP, Operating and Capital Budget Request and Technical Questions
4 RAMP FY15 due to VPFAAT (Performance Table & Capital Priority List)	5	6	7	8
11 BOT Agenda Items Deadline	12	13	14	15 COP Holder Payments Due
18	19	20	21	22 Preliminary FY 14 financial statements due to VPFAA for Dec. BOT meeting
25	26	27	28	29 BOT Mail Date

September 2014

Southern Illinois University
Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
1 <i>Labor Day Holiday</i> Labor Day 	2	3	4	5
8	9	10	11 BOT, Finance, A&D Meeting at SIUE <ul style="list-style-type: none">• FY 16 RAMP (Planning, Operating & Capital)• FY 15 Operating & Capital Budget• FY 14 Fourth Quarter Investment)• FY 15 Salary Increase matter	12 <i>Tuition Waiver (tables 4 &5) due to IBHE</i> <i>President sends out Salary guidelines</i>
15 <i>Salary Report Due</i>	16	17 <i>Determine Tuition Level for RAMP</i>	18	19 <i>Historical RAMP from campuses due to VPFAA</i>
22	23	24	25	26 <i>CMS payment</i> <i>Historical RAMP submissions due back to IBHE</i>
29	30			

October 2014

Southern Illinois University
Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
		1 Bondholder payment due	2	3
6	7	8 FY14 Year end report due to Dr Stucky	9	10
13 	14	15 RAMP Operating and Capital documents and Technical questions due to IBHE	16	17 FY15 1st qtr report due from campuses to Tami Carson
20	21	22	23	24
27	28	29	30 Performance report due to Dr Sarvela 	31

November 2014

Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7 FY14 first quarter report due to Dr Stucky
10 Deadline for Board Agenda Items	11 Veterans Day Holiday	12	13	14
17	18	19	20	21
24 Information for Bureau of the Budget "Illinois Budget Book" due to VPFAA	25 BOT Mail Date	26 GOMB FY15 on-line budget submission	27 Thanksgiving Holiday 	28 Thanksgiving Holiday

December 2014

Southern Illinois University
Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11 BOT, Finance, A&D Meeting SIUC <ul style="list-style-type: none"> Year-end financial report FY 15 First quarter investment report 	12 Continuing Disclosure due to Tina
15 Proposals on tuition and fees due to President/VPFAA	16 Course specific fee and tuition waivers report due to the Board	17	18	19 CMS payment Mail State Agency Workforce report due Jan
22	23	24	25 Christmas Holiday 	26 Administrative Closure
29 Administrative Closure	30 Administrative Closure	31 New Year's Eve Holiday		


January 2015

Southern Illinois University
Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
			1 New Year's Holiday 	2
5 Prepare Appropriation Hearing Factbook Large student financial aid drawdown and distribution	6	7	8	9
12 Deadline for Board Agenda Items	13	14	15 Travel Designation report due	16
19 Dr. Martin Luther King Jr. Holiday 	20	21 FY 15 Mid-year budget report due from campuses to Tami Carson	22	23
26	27	28	29	30 BOT Mail Date

February 2015

Southern Illinois University
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Mon	Tue	Wed	Thu	Fri
2 ISL forms and Narratives from campuses due to VPFAA	3 CUPA Admin and Mid-level salary survey due	4 FY 14 Mid-Year Report due to Dr Stucky	5	6
9 FY15 Planning and Budget Schedules mailed to campuses	10	11	12	13 COP Holder Payments Due
16	17	18	19	20 
23	24	25	26	27

March 2015

Southern Illinois University
Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
2 MDW report due to Sarvela	3	4	5	6
9 Deadline for Board Agenda Items	10	11	12	13 ISL's due to the State
16	17	18	19	20
23	24	25 CMS payment	26	27 BOT Mail Date
30	31			

April 2015

Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
		1 FY15 Budget document templates sent to campuses Bondholder payments due	2	3
6 Deadline for Board Agenda Items	7	8	9	10
13	14	15	16	17
20	21	22	23	24 BOT Mail Date
27	28	29	30	

May 2015

Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
				1 FY15 3rd Quarter report due from campuses to
4 FY15 3rd Quarter report due to Dr Stucky	5	6	7	8
11	12	13 OAG Preliminary Audit Survey Due	14	15
18	19	20	21	22
25 Memorial Day 	26	27	28	29

June 2015

Southern Illinois University
Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16 CMS payment	17	18	19 
22 Deadline for Board Agenda Items	23	24	25 External Audit Survey due	26 Public Act Salary Ben- efits report due to IBHE
29	30			