


July 2017

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
3	4 <i>Fourth of July Holiday</i>  <small>Happy 4th of July!</small>	5	6	7
10	11	12	13 Board of Trustee meeting at SOM • 3rd Qtr. Investment Report	14 Travel Designation Report due
17 FY 19 RAMP request Operating/ Capital (Cost Inc)	18	19	20	21 MS Real Property Report due
24 FY 18 Budget Documents to VPFAAT	25	26	27	28
31				


August 2017

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
	1 Salary Inc. Guidelines by Campus due to VPFAAT <i>IBHE distributes historical RAMP, Operating/Capital Budget request and TQ</i>	2 RAMP FY 19 due to VPFAAT (Performance and Capital Priority)	3	4
7	8	9	10	11
14 Board Agenda Item Deadline	15 <i>COP Holder Payments due</i>	16	17	18 Prelim FY 17 Financial Statements due to VPFAA fro Dec BOT
21	22	23	24	25
28	29	30	31	

September 2017

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
				1 Board Mailing
4 <i>Labor Day Holiday</i> 	5	6	7	8 Tuition Waiver (tables 4&5) due to IBHE President sends out Salary Guidelines
11	12	13 Determine tuition level for RAMP	14 BOT at SDM • FY 19 RAMP • FY 18 Operating/Capital Budget	15 Historical RAMP from campuses due to VPFAAT
18 Salary Report Due	19	20	21	22 CMS payment Historical RAMP due to IBHE
25	26	27	28	29

October 2017

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
2 Bondholder Payment due	3	4 FY 17 Year-end report due to Dr. Stucky	5	6
9 	10	11	12 RAMP Operating/ Capital documents and TQ due to IBHE	13 FY 18 1st qtr. Report due from campuses to Tami Carson
16	17	18	19	20
23 FY 18 1st qtr. Grants & Contracts report due from campuses to Tami Carson	24	25	26	27
30	31			


November 2017

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
		1	2	3 FY 18 1st qtr. Report due to Dr. Stucky
6	7	8	9	10
13 Board Agenda Item Deadline	14	15	16	17
20 Info for Bureau of the Budget "IL Budget Book" due to VPFAAT	21	22 GOMB FY 19 on-line budget submission	23 Thanksgiving Holiday 	24 Thanksgiving Holiday
27	28 Board Mailing	29	30	

December 2017

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8 Performance report due to VP Academic Affairs
11 Proposals on tuition and fees due to Pres/ VPFAAT	12 Course Specific Fee and Tuition Waiver reports due to the Board	13	14 BOT at SIUC • Year-end financial report • FY 18 1st qtr. investment report	15 <i>Agency Workforce Report</i> CMS Payment
18	19	20	21	22
25 <i>Christmas Holiday</i> 	26 <i>Designated Holiday</i>	27 <i>Administrative Closure</i>	28 <i>Administrative Closure</i>	29 <i>Designated Holiday</i>

January 2018

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
1 <i>New Year's Holiday</i> 	2	3	4	5
8 Prepare Appropriations Hearing Factbook Large student Financial aid drawdown and distribution	9 Affordability Report	10	11	12 CUPA Salary Admin & Mid-level Survey due Travel Designation report
15 <i>Dr. Martin Luther King Jr. Holiday</i> 	16	17	18	19
22	23	24 FY 18 Mid-year budget report due from cam- puses to Tami Carson	25	26
29 FY 18 Mid-year Grants & Contracts report due from campuses to Tami Carson	30	31		

February 2018

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
			1 ISL forms and Narratives from campuses due to VPFAA	2 FY 18 Mid-year Report due to Dr. Stucky
5 FY 19 Planning and Budget Schedules mailed to campuses	6	7	8	9
12	13	14	15 COP Holder Payment due	16
19 	20	21	22	23
26	27	28		

March 2018

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
			1 MWD report due to VP Academic Affairs	2
5	6	7	8	9 ISL's due to the State
12 Spring Break Holiday 	13	14	15	16
19	20	21	22	23 CMS Payment
26	27	28	29	30

April 2018

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
2 FY 19 Budget document templates sent to campuses Bondholder payments due	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23 FY 18 3rd qtr. Grants and Contracts report due from campuses to Tami Carson	24	25	26	27
30				

May 2018

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
	1 FY 18 3rd Qtr. Report due from campuses to Tami Carson	2	3	4 External Audit Report due
7 FY18 3rd Qtr. report due to Dr. Stucky	8	9	10	11
14	15	16	17 OAG Prelim Audit Survey Due	18
21	22	23	24	25
28 	29	30	31	

June 2018

SIU Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15 CMS payment
18	19	20	21	22 Public Act Salary Benefits report due to IBHE
25	26	27	28	29